



CONEJO VALLEY UNIFIED SCHOOL DISTRICT
South Building Board Room
1402 E. Janss Rd., Thousand Oaks, CA 91362

BOARD OF EDUCATION REGULAR MEETING
Tuesday, March 19, 2019

MINUTES

1. CLOSED SESSION

A. Public Comments

At 4:00 p.m., President Connolly announced that there were no comment cards submitted and the Board then convened into Closed Session where the following items were discussed:

- B. **Public Employee Appointment/Employment, Pursuant to Government Code §54957: Superintendent's Evaluation**
- C. **Consideration of Student Discipline, Education Code §35146, Action other than expulsion**
- D. **Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH-2019020277**
- E. **Conference with Legal Counsel – Anticipated Litigation, Pursuant to Government Code §54956.9(d)(2). Number of potential cases: 1.**

Closed Session ended at 5:52 p.m.

2. OPEN SESSION

A. Call the Meeting to Order and Roll Call

Call to Order and Roll Call: President Connolly called the meeting to order at 6:01 p.m.

Board Members present: President Connolly, Cindy Goldberg, Bill Gorback, Sandee Everett and Jenny Fitzgerald.

Administration present: Dr. Mark McLaughlin, Superintendent; Victor Hayek, Deputy Superintendent, Business Services; Jeanne Valentine, Assistant Superintendent, Human Resources; Lou Lichtl, Assistant Superintendent, Instructional Services and Lisa Miller, Assistant Superintendent, Student Support Services.

B. Pledge of Allegiance

C. Announcements from Closed Session and Open Session Procedures

President Connolly announced that the following items were discussed in Closed Session:

- B. **Public Employee Appointment/Employment, Pursuant to Government Code §54957: Superintendent's Evaluation**
- C. **Consideration of Student Discipline, Education Code §35146, Action other than expulsion**
- D. **Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH-2019020277**

Mrs. Everett made the motion to approve, seconded by Mr. Gorback. **Motion carried: 5-0.**

E. Conference with Legal Counsel – Anticipated Litigation, Pursuant to Government Code §54956.9(d)(2). Number of potential cases: 1.

D. Approval of the Agenda

Mrs. Everett made the motion to approve the Agenda with the amendment to pull agenda items 8M, 8P, 8Q and 8R, seconded by Mrs. Goldberg. President Connolly asked if there was any discussion, which there was none. **Motion carried: 5-0.**

E. LCAP Update/Timeline and Webpage – Luis Lichtl, Assistant Superintendent, Instructional Services

Mr. Lichtl discussed the latest updates to the District LCAP webpage and provided a timeline for stakeholder input, formal Board action and progress reports to the Board and community.

F. Middle School Foundations Academy Grant Presentation by Shane Frank, Principal, Colina Middle School

Shane Frank, Principal, and Gary Norwalt, Teacher, presented information on the Middle School Foundations Academy Grant, which included how the grant was established, lessons plans to support the grant, accomplishments, industry partners and representation, and best practices for implementation.

G. Discussion/Update on Board Policy and Administrative Regulation 6161.1 – Selection and Evaluation of Instructional Materials, and New Board Policy and Administrative Regulation 6161.12 – Grades 9-12 Alternative Core Literature Assignment Process

President Connolly announced that there were nine public comment cards submitted:

- Speaker 1 spoke about the Board making good decisions regarding the literature policy and regulation.
- Speaker 2 spoke about Board behavior and the importance of setting a good example for our students.
- Speaker 3 spoke about transparency regarding the changes to the policy and regulation, and spoke in favor of the asterisk warning in the policy and regulation.
- Speaker 4 spoke about concerns with the policy and process, and spoke in favor of the asterisk warning and a parent committee to review literature.
- Speaker 5 spoke about the importance of having experienced staff members review and recommend revisions for this policy and regulation.
- Speaker 6 spoke in favor of the asterisk warning in the policy and regulation.
- Speaker 7 spoke in favor of the asterisk warning and about the importance of warning parents and students about graphic content in literature.
- Speaker 8 spoke against graphic content in literature.
- Speaker 9 spoke against graphic content in literature.

H. Comments - Public

President Connolly announced that there were three public comment cards submitted:

- Speaker 1 was no longer present.
- Speaker 2 was no longer present.
- Speaker 3 was no longer present.

I. Comments – Board of Education

Board members spoke about the following: Chamber of Commerce Education and Workforce Development Committee meeting, TOHS AP Capstone Program, Weatherfield's Abilities Awareness Week, Pi Day events, City Internship Program Fair, Teacher of the Month celebration at Westlake High School, Unified basketball game at NPHS, Westlake High School's "End the R Word" assembly, community dance organized by the Gay-Straight Alliance Club at the Teen

Center, "Principal for a Half Day" luncheon, T.O. Arts Luncheon, Tri-County Education Coalition meeting and a Thrive Conejo panel discussion on Universal Design for Learning.

J. Comments - Superintendent

Dr. McLaughlin stated that he had attended most of the same events discussed by the Board of Education members, who already provided comments on those events.

3. ACTION ITEMS – GENERAL – BOARD OF EDUCATION

A. Ad Hoc Committee Discussion/Report on Proposed Development of Vacant Property Near Thousand Oaks High School and Moorpark Road/Avenida De Las Flores

Mrs. Goldberg made the motion to approve, seconded by Mrs. Fitzgerald. President Connolly asked if there were any questions or discussion. The Board discussed the responsibility of the Board to clarify its position, and concerns that submitting this letter would set a precedent. Discussion continued on concerns about the nutritional content in the food items sold, data regarding crime rates, establishing a positive working relationship with the City, and limiting the issues address to only those that impact students. **Motion carried: 4-1, with Mrs. Everett voting no.**

4. ACTION ITEMS – GENERAL – HUMAN RESOURCES

A. Notice of Public Hearing to Approve the Submission of the Disclosure of Collective Bargaining Agreement (AB 1200) for 2018-19

President Connolly convened the Public Hearing at 9:25 p.m. President Connolly asked if there were any questions or discussion, which there was none. Having no public comment cards submitted, President Connolly closed the Public Hearing at 9:26 p.m.

B. Approval of Tentative Agreements (Pending Ratification) Between the Conejo Valley Unified School District and the California School Employees Association (CSEA), Conejo Valley Pupil Personnel Association (CVPPA), Unified Association of Conejo Teachers (UACT), Classified Management, Certificated Management, Confidential Employees, Substitute Teachers, and the Board of Education

Mr. Gorback made the motion to approve, seconded by Mrs. Goldberg. Board discussion included the option to separate out each tentative agreement as a separate action item, to which Mrs. Valentine responded that this format was consistent with past approvals of tentative agreements. **Motion carried: 4-0, with an abstention from Mrs. Everett.**

C. Approval of Amendments to Board Bylaw 9270 – Conflict of Interest

Mrs. Fitzgerald made the motion to approve, seconded by Mrs. Goldberg. The Board discussed where the Statements of Economic Interests are kept on file once submitted, and a concern about how a Board member reflects her salaried position with the Conejo Schools Foundation. A request was made for Board items involving the Conejo Schools Foundation to be placed as Action Items and not on the Consent Agenda. **Motion carried: 5-0.**

5. ACTION ITEMS – GENERAL – INSTRUCTIONAL SERVICES

A. Approval of Schedule Change – Common Planning Time – Colina Middle School

Mrs. Goldberg made the motion to approve, seconded by Mr. Gorback. President Connolly asked if there were any questions or discussion. The Board and District staff discussed concerns about resources available for student who are dropped off early on late start days.

B. Approval of Schedule Change – Common Planning Time – Redwood Middle

Mr. Gorback made the motion to approve, seconded by Mrs. Goldberg. There was no discussion on this item. **Motion carried: 5-0.**

6. ACTION ITEMS – GENERAL – BUSINESS SERVICES

A. 2019-2020 District Fee: Civic Center Fees

Mrs. Goldberg made the motion to approve, seconded by Mrs. Fitzgerald. The Board and District staff discussed Conejo Schools Foundation (CSF) using District facilities for no charge and CSF's designation as a booster club and as a 501c3. Dr. Hayek responded that community partners receive individually negotiated agreements based on the organization and the use for programs that directly benefit our students, and many of these agreements are renewals of previous agreements.

Motion carried: 4-1, with Mrs. Everett voting no.

B. Approval of Agreement with Thousand Oaks Chinese School

Mrs. Everett made the motion to approve, seconded by Mrs. Fitzgerald. President Connolly announced that there was one public comment card submitted:

- Speaker 1 spoke about the Thousand Oaks Chinese School and provided some background information on the program.

The Board discussed the fees charged to the Thousand Oaks Chinese School as a Tier II organization. Dr. Hayek commented that the amount that the Thousand Oaks Chinese School is charged is based on a negotiated agreement outside of the fee schedule for a Tier II organization. **Motion carried: 5-0.**

C. Acceptance of Donations/Gifts

Mrs. Goldberg made the motion to approve, seconded by Mrs. Fitzgerald. The Board thanked the community for continuing to support the students and our programs. **Motion carried: 5-0.**

7. ACTION ITEMS – GENERAL – STUDENT SUPPORT SERVICES

A. No Items

8. ACTION ITEMS – CONSENT

Mrs. Goldberg made the motion to approve the Consent Agenda with the amendment to pull items 8M, 8P, 8Q and 8R, seconded by Mr. Gorback. President Connolly stated that the Board would start the approval of the consent agenda by addressing pulled items in the order given.

M. Amendment to the 2018-19 Major Project List

Mrs. Everett made the motion to approve, seconded by Mrs. Fitzgerald. The Board discussed the item on the Major Project List regarding interior office soundproofing at the District Office. **Motion carried: 4-1, with Mrs. Everett voting no.**

P. Approval of Warrants – February 2019

Mrs. Everett made the motion to approve, seconded by Mrs. Goldberg. The Board and District staff discussed and clarified the information provided in the dues and membership portion of the payroll summary report. **Motion carried: 4-0, with a recusal from Mrs. Fitzgerald.**

Q. Approval of Purchase Order Report (PO's under \$5,000)

Mrs. Everett made the motion to approve, seconded by Mrs. Goldberg. The Board and District staff discussed the purpose and cost for item B19-01849 on the Purchase Order Report, which resulted from public notices that the District was required to post in the newspaper due to the

By-Trustee Area Election System process. **Motion carried: 4-1, with Mrs. Everett voting no.**

R. Approval of Purchase Order Report (PO's exceeding \$5,000)

Mrs. Everett made the motion to approve, seconded by Mrs. Fitzgerald. The Board and District staff discussed an open purchase order for Fagan Friedman Fulfroost in the amount of \$10,000 for legal fees. Staff clarified that this cost was due to the By-Trustee Area Election System process.

Motion carried: 4-1, with Mrs. Everett voting no.

President Connolly asked for a motion to approve the remainder of the Consent Agenda. Mrs. Goldberg made the motion to approve, seconded by Mr. Gorback.

- A. Personnel Assignment Orders
- B. Stipulated Agreement - #6-18/19 SA
- C. Stipulated Agreement - #7-18/19 SA
- D. Overnight Trip Request – Earths Magnet School
- E. Overnight Trip Request – Newbury Park High
- F. Overnight Trip Request – Westlake High School
- G. Approval of Contracts Under \$5,000
- H. Approval of Contract – AEGIS Security and Investigations, Inc.
- I. Consideration of Payment Demand by Shenkman and Hughes Pursuant to Section 10010(f) of the Elections Code
- J. Approval of Agreement with Gold Coast Tours
- K. MEASURE I: Award of Contract – Landscape Beautification – Westlake Hills Elementary
- L. Award of Contract – Workers' Compensation Third Party Administrator for the District
- N. MEASURE I: Notice of Completion
- O. Approval of Transfer of Funds – February 2019
- S. Disposal of Surplus and Obsolete Equipment

Motion carried 5-0.

9. INFORMATION/DISCUSSION ITEMS – GENERAL – BOARD OF EDUCATION

A. No Items

10. INFORMATION/DISCUSSION ITEMS – GENERAL – HUMAN RESOURCES

A. No Items

11. INFORMATION/DISCUSSION ITEMS – GENERAL – INSTRUCTIONAL SERVICES

A. Approval of Amendments to Board Policy and Administrative Regulation 6174 – Education for English Learners

The Board and District staff discussed including information on support for reclassified students in the policy or administrative regulation, where appropriate, CSBA annotations for adoption and revision dates, and the District's ability to increase services to English learners through professional learning for teachers.

12. INFORMATION/DISCUSSION ITEMS – GENERAL – BUSINESS SERVICES

A. Approval of Amendment to Board Policy and Administrative Regulation 0450 – Comprehensive Safety Plan

Dr. Hayek commented that the major update includes new law that requires districts to share safety plans with law enforcement and other agencies that help the District in emergency situations.

B. Approval of Amendment to Administrative Regulation 3543 – Transportation and Safety Emergencies

Dr. Hayek commented that this update includes the requirement for busses to be equipped with child safety alert systems.

Mrs. Goldberg made the motion to extend the meeting to no later than 11:00 p.m., seconded by Mrs. Everett. Motion carried: 5-0.

13. INFORMATION/DISCUSSION ITEMS – GENERAL – STUDENT SUPPORT SERVICES

A. Approval of Amendments to Board Policy and Administrative Regulation 5022 – Student and Family Privacy Rights

The Board and District staff discussed whether a former school location for a student is included in the list of information that can be released. Dr. Miller responded that although we are required to compile a complete student education record, this information compiled does not speak to the student's immigration status.

B. Approval of Amendments to Board Policy and Administrative Regulation 5111.1 – District Residency

There was no discussion on this agenda item.

C. Approval of Amendments to Board Policy and Administrative Regulation 5125 – Student Records

There was no discussion on this agenda item.

D. Approval of Amendments to Administrative Regulation 5125.1 – Release of Directory Information

There was no discussion on this agenda item.

14. ADJOURNMENT

A. Future Board Topics/Activities:

Board members requested that the following topics be added to a future agenda:

- Moving the public comments agenda item before presentations, to follow approval of the agenda – **President Connolly and Dr. McLaughlin will review this request.**
- Presentation and discussion about the District's property on 667 Rancho Conejo, including District funds spent, special features of the building, office statuses and future plans.
- Presentation on Conejo Schools Foundation.
- Presentation about increases in the leases and agreements and total revenues – **the Board did not reach consensus on adding this topic as a future presentation.**
- Employee timesheets during fires made available to Board in a presentation with names redacted – **the Board did not reach consensus on adding this topic as a future presentation.**

B. Adjournment

President Connolly adjourned the Open Session at 10:45 p.m. **The next regularly scheduled Board meeting will be Tuesday, April 2, 2019, 5:00 p.m. Closed Session, and 6:00 p.m. Open Session** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

October 1, 2019

Date



Clerk

October 1, 2019

Date



Superintendent